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| **Hotel Reservation Form:** **Inter Continental Seoul Coex** |

Please complete this form and return it directly by fax or email to us **no later than May 1, 2018.**

Reservation Dept. for Reservation - **Phone:** +82-2-559-7777, **Fax:** +82-2-559-7896**, Email:** ic-convention@parnas.co.kr

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| **A. Participant Information** \*Please type or print clearly | | | | | | | |
| **Title**  🞏 Mr. 🞏 Ms. 🞏 Dr. 🞏 Prof. | | | | | | | |
| **First Name** | | | | **Last Name** | | | |
| **[Only Korean] 국문 성명** | | | | **국문 소속** | | | |
| **Affiliation** | | | | **Country** | | | |
| **E-mail** | | **Tel** | | | | **Fax** | |
| Check-in | Date: | Check-out | Date: | | No. of Nights | |  |
| Time: | Time: | | No. of Rooms | |  |

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| **B. Accompanying Person** | | |
| First Name | Last Name | 🞏 Mr. / 🞏 Ms. |

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| **C. Room Rates** | | | | |
| **Class** | **Hotel** | **Room Type** | | **Distance to Venue** |
| **Superior Room (Single)** | **Superior Room (Double/Twin)** |
| ★★★★★ | Intercontinental Seoul Coex | 🞏 KRW 240,000 | 🞏 KRW 270,000 | Hotel Venue |
| ***\*Note***  1. The room rates are fixed in Korean Won.  2. Hotel will directly send you the confirmation for your room reservation.  **3. Additional KRW 30,000 (subject to total 21 % service charge & tax) for double occupancy charge.**  **\* Breakfast rate per person is KRW 30,000 (Subject to total 21% service charge & tax).**  **\* Superior Room rates are breakfast exclusive.**  **\* All of the above room & breakfast rates are subject to total 21% service charge & tax.**  **\* The above rate is including Internet access in room daily.**  4. Check-in time is 15:00 p.m. and check-out time is 12:00 noon. | | | | |
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| **D. Payment Information**  **In order to guarantee your room reservation, your credit card information must be provided.**  Card Type:  Visa  Master  Diners  JCB  Others ( )  Card No.:  Expiration Date: / (mm/yy)  Cardholder’s Name: Cardholder’s Signature: | | | | |
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| **E. Cancellation Policy**  1. Any change or cancellation should be informed by e-mail or fax to contact person directly as below.  2. Cancellation made after 7 days prior to arrival including no-shows: Whole nights room charge including service charge & tax | | | | |

**F. Please complete this form and return it directly to hotel by fax or e-mail.**

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| --- | --- | --- | --- | --- |
| **Hotel** | **Contact person** | **Tel.** | **Fax** | **E-mail** |
| Intercontinental Seoul Coex | Reservation Department | +82-2-559-7777 | +82-2-559-7896 | [ic-convention@parnas.co.kr](mailto:ic-convention@parnas.co.kr%20/) |